



श्री वेंकटेश्वर कलाशाला
श्री वेंकटेश्वर महाविद्यालय
Sri Venkateswara College
(दिल्ली विश्वविद्यालय)
University of Delhi



Ref No : SVC/Acs/2024/P/9682

7th February, 2025

Internal Complaints Committee (ICC) : 2024-2025
Election Duty Chart

Date of Election	::	12th February, 2025 (Wednesday)
Polling	::	10:00 AM to 1:30 PM
Counting of Votes	::	2:00 PM onwards

The following Staff Members are requested to be present in their respective places of duty by **09:30 AM sharp**.

General Supervision:- Prof. Nirmal Kumar, Dr. Namita Pandey, Prof. Rina Ramdev, Dr. Padma Priyadarshini, Dr. Ram Kishore Yadav, Dr. Narendra Gaur, Dr. Narender Kumar, Dr Pooja Gokhale Sinha, Mr Madan Lal Gautam, Mr Pawan Kumar Pandey, Mr Sudesh Kumar, Ms P. Padmawati, Mr B. Ram Kumar, Mr Kumar Ashish, and Mr K. Madhusudhana.

Booth No I

(Room No. 13 (T1), Arts Block, Ground Floor)

COURSES :- B.A (Hons) Economics, English, Hindi, History, Political Science, Sanskrit, Sociology and B.Sc (Hons) Mathematics courses.

Booth In-Charge: Dr. Jitendra Veer Kalra

Teaching Staff on Duty: Dr Ashish Kumar Thakur, Dr Haokam Vaiphei, Dr. Rajbir Kaur, Dr. P. Devaki, Mr. Anuj Kumar and Dr Avinash Kumar.

Administrative Staff on Duty :- Mr J.P.Mishra, Mrs N. Uma Devi, Mr Rajesh Indwar, Mr Arun Sharma and Ms Nasreen Ansari.

Supervision of Entry & Exist of Booth-I :- Mr G. Krishna Moorthy, Mr Vasantha Rao, Mr Anish Sharma, Mr Mrigesh Kumar, Mr Vijay Prakash, Mr K.Ch Adinarayana and Mr Ashish Giri.

Booth No II

(Room No. 14 (T2), Arts Block, Ground Floor)

COURSES :- B.A (Programme), B. Com and B.Com (Hons) courses.

Booth In-Charge: Dr Shruti Mathur

Teaching Staff on Duty: Dr. Sunita Yadav, Dr P. Jayaraj, Dr. Deepika, Dr. Manvi Singh, Dr Ritika Singh and Dr Ravi Kumar Meena.

Administrative Staff on Duty :- Ms Alisa Rebecca Minj, Ms Nidhi Gulia, Mr Om Prakash, Mr Narender Thapa, Mr Vishal Bhardwaj and Mr Neeraj Kumar Sharma.

Supervision of Entry & Exist of Booth-II : Mr Shyam Thapa, Mr S.K. Tiwari, Mr B. Ram Kumar, Mr P.Narasimha Rao, Ms T.V. Padmavati, Mr Vinod Kumar, and Mr Rakesh Dhoundiyal.

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Prof Anant Pandey
Returning Officer


Dr Namita Pandey
Presiding Officer, ICC


Prof Vajala Ravi
Principal & Election Officer

PRINCIPAL
Sri Venkateswara College
(University of Delhi)

**Internal Complaints Committee (ICC) : 2024-2025
Election Duty Chart**

Booth No III

(Room No. 17, Near Canteen, Ground Floor)

B.Sc Life Sciences, B.Sc (Hons) Biological Sciences, Chemistry, Statistics, Bio-Chemistry, Botany, Electronics, Physics and Zoology courses.

Booth In-Charge: Dr. Kameshwar Sharma YVR

Teaching Staff on Duty: Dr. Chandra Shekhar Tekuri, Dr. Richa Misra, Dr Madhu Raina, Dr. Rangarajan T.M., Dr Vivek Panwar and Dr. Pankaj Kumar.

Administrative Staff on Duty :- Mr Rajiv Goel, Mr Anshul, Mr Arvind Singh Rawat, Mr Ram Niwas and Ms Anjna Bansal.

Supervision of Entry & Exist of Booth-II : Mr B. Ramachandra Rao, Mr V. Parthasarathy, Mr Anil Kumar, Mr V. Nagaraju Galeti, Mr Sandeep Leuhera and Mr Reji Joseph.

Mr Kumar Ashish, Assistant, Mr Jatin, MTS (Library) and Mr Pankaj Kumar Bhati, MTS (Administration) will assist to Section Officer (Administration), as per schedule, and will verify whether the student concerned (in the absence of College Identity Card/Original Fee Payment Receipt) is a bonafide student of the college, enabling them to cast their vote for election of Student Representatives (Two females and one male student of Second Year Undergraduate Courses of the college) **for Internal Complaints Committee (ICC), 2024-2025**, if otherwise eligible.

Further, **Ms Roma Tiwari, Junior Assistant (Accounts), Mr Vishal Bhardwaj, Laboratory Attendant and Mr Manoj Kumar, MTS (Accounts)** will assist to Section Officer (Accounts), as per schedule, and will verify whether the student concerned (in the absence of College Identity Card/Original Fee Payment Receipt) has paid the Admission Fee within the stipulated period enabling them to cast their vote for the same, if otherwise eligible.


The counting of votes will be held on 12th February, 2025 from 2:00 PM sharp in the Room Number 14, Arts Block, Ground Floor.

Counting-in-Charge :- Dr A.K. Chaudhary


Dr Shikha Gulati, Dr. Amit Kumar, Dr. Robin Suyesh, Dr. Aditi Kothari, Dr. Arpita Kaul, Dr. Raghavendra Vemuri, Dr. Preeti Khandelwal, Dr. Richa Misra, Mr. Anuj Kumar, Dr. Rajbir Kaur, Dr. Chetan, Dr. Manvi Singh, Dr. Deepika, Dr. Pankaj Kumar, Dr. Ravi Kumar Meena, Dr Madhu Raina, Dr Pooja Gokhale Sinha, Dr. Narendra Gaur, Dr. Ram Kishore Yadav and Dr. Narender Kumar.

REFRESHMENT

Dr Jai Vinod Kumar, Mr M. Jeevan, Mr M. Venkateswara Rao, Mr Sudesh Kumar, Mr K.V.M.V. Prasada Rao, Mr Shitla Prasad Kashyap and Mr Anendar Kumar Manjhi.


Prof Anant Pandey
Returning Officer


Dr Namita Pandey
Presiding Officer, ICC


Prof Vajala Ravi
Principal & Election Officer
PRINCIPAL
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan, New Delhi-110021

Copy forwarded for information and necessary action to Prof K.Chandramani Singh, Vice-Principal, Section Officers (Accounts & Administration), Dealing Assistants (Accounts, Administration & Establishment), Principal's office, All concerned, College Notice Board, College Website; and File.